



Risk Assessment Checklist

Help your clients evaluate their plan risk with this checklist.

- Update plan provisions during plan restatement period.**
Tip: Change provisions to allow for auto-rollovers under \$1,000, thus avoiding the problem of uncashed distribution checks
- Review the impact of the auto-enrollment feature**
Tip: Auto-enrollment is great — until participants leave, which can lead to more terminated accounts than expected. Optimize the plan's involuntary distribution selection to minimize the buildup of these costly accounts
- Develop a process to find missing participants**
Tip: Plan sponsors are still responsible for all plan accounts, even if the participants have not left a forwarding address. Outsourcing the search for missing participants leads to less risk and less work.
- Benchmark your force-out IRA provider**
Tip: Is your force-out provider doing enough to help you or just collecting the fees? Evaluate the service and fees being charged to your former employees to ensure the best value.
- Rethink how uncashed checks are managed**
Tip: The DOL is cracking down on the management of uncashed distribution checks. The plan sponsor is still responsible for these funds, even if the participant is missing. Lower plan risk by engaging a service provider like IPX Retirement. Download this free e-book to learn more about why uncashed checks are a fiduciary risk for plan sponsors.
- Plan now and prevent further revisions due to legislative actions**
Tip: Future legislation may impact amounts available for the auto-rollover provision. Avoid unnecessary revisions by tying the force-out IRA maximum to the Internal Revenue Code (IRC) that regulates it rather than specify an amount.